

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2015 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2015 Funding Notice and the FY 2015 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2015 Funding Notice, the FY 2015 CoC Program NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in both the FY 2015 Funding Notice and the FY 2015 CoC Program NOFA.

1A. Application Type

Instructions:

Type of Submission: This field is pre-populated and cannot be changed.

Type of Application: This field is pre-populated and cannot be changed.

Date Received: This field is pre-populated with the date on which the application is submitted and cannot be edited.

Applicant Identifier: Field intentionally left blank, cannot edit.

Federal Entity Identifier: Field intentionally left blank, cannot edit.

Federal Award Identifier: Field intentionally left blank, cannot edit.

Date Received by State: Field intentionally left blank, cannot edit.

State Application Identifier: Field intentionally left blank, cannot edit.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 11/18/2015

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier

6. Date Received by State:

7. State Application Identifier:

1B. Legal Applicant

Instructions:

The information on this screen is pre-populated from the Project Applicant Profile. If there are any discrepancies, or errors, click on "View Applicant Profile" from the left-menu bar, place the Project Applicant Profile in "edit" mode to correct the information.

When the update/correction has been completed, place the Project Applicant Profile in "complete" mode before clicking on "Back to FY 2015 CoC Planning Project Application" from the left-menu bar. For further instructions on updating the Project Applicant Profile, review the "Project Applicant Profile" training document on the HUD Exchange.

8. Applicant

a. Legal Name: Los Angeles Homeless Services Authority

b. Employer/Taxpayer Identification Number (EIN/TIN): 95-4498834

	c. Organizational DUNS:	837100361	PL US 4	
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d. Address

Street 1: 811 Wilshire Boulevard, 6th Floor

Street 2:

City: Los Angeles

County: Los Angeles

State: California

Country: United States

Zip / Postal Code: 90017

e. Organizational Unit (optional)

Department Name: LAHSA Programs Department

Division Name: Funding Unit

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Mr.
First Name: Christopher
Middle Name:
Last Name: Callandrillo
Suffix:
Title: Director of Programs
Organizational Affiliation: Los Angeles Homeless Services Authority
Telephone Number: (213) 683-3333
Extension:
Fax Number: (213) 892-0093
Email: ccallandrillo@lahsa.org

1C. Application Details

Instructions:

The information on this screen is pre-populated from the Project Applicant Profile. If there are any discrepancies, or errors, click on "View Applicant Profile" from the left-menu bar, place the Project Applicant Profile in "edit" mode to correct the information.

When the update/correction has been completed, place the Project Applicant Profile in "complete" mode before clicking on "Back to FY 2015 CoC Planning Project Application" from the left-menu bar.

For further instructions on updating the Project Applicant Profile, review the "Project Applicant Profile" training document on the HUD Exchange.

9. Type of Applicant: X. Other (Specify)

If "Other" please specify: Inter-municipal

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-5900-N-25

Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:

Title:

1D. Congressional District(s)

Instructions:

Areas Affected By Project: This field is required. Select the State(s) in which the proposed project will operate and serve the homeless.

Descriptive Title of Applicant's Project: This field is populated with the name entered on the Project Form when the project application was initiated. To change the project name, click return to the Submission List and click on "Projects" on the left hand menu. Click on the magnifying glass next to the project name to edit.

Congressional District(s):

a. Applicant: This field is pre-populated from the Project Applicant Profile. Project applicants cannot modify the pre-populated data on this screen. However, project applicants may modify the Project Applicant Profile in e-snaps to correct an error.

b. Project: This field is required. Select the congressional district(s) in which the project operates. For new projects, select the district(s) in which the project is expected to operate.

Proposed Project Start and End Dates: In this required field, , indicate the estimated operating start and end date of the project.

Estimated Funding: Fields intentionally left blank, cannot edit.

Additional Resources can be found at the HUD Resource Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

14. Area(s) affected by the project (state(s) only): California
(for multiple selections hold CTRL+Key)

15. Descriptive Title of Applicant's Project: CA-600 CoC Planning Application FY2015

16. Congressional District(s):

a. Applicant: CA-043, CA-044, CA-047, CA-033, CA-035, CA-037, CA-038, CA-039, CA-040, CA-027, CA-026, CA-029, CA-028, CA-030, CA-034, CA-032, CA-023, CA-022, CA-025

b. Project: CA-043, CA-044, CA-047, CA-033, CA-035, CA-037, CA-038, CA-039, CA-040, CA-027, CA-026, CA-029, CA-028, CA-030, CA-034, CA-032, CA-023, CA-022, CA-025
(for multiple selections hold CTRL+Key)

17. Proposed Project

- a. Start Date:** 10/01/2016
- b. End Date:** 09/30/2017

18. Estimated Funding (\$)

- a. Federal:**
- b. Applicant:**
- c. State:**
- d. Local:**
- e. Other:**
- f. Program Income:**
- g. Total:**

1E. Compliance

Instructions:

Is Application Subject to Review by State Executive Order 12372 Process: In this required field, select the appropriate dropdown option that applies to the Applicant applying for homeless assistance funding. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.

Click the following link to access the lists of those States that have chosen to participate in the intergovernmental review process: http://www.whitehouse.gov/omb/grants_spoc

If the applicant is located in a state or U.S. territory that is required review by State Executive Order 12372, enter the date this application was made available to the State or U.S. territory for review.

Is the Applicant Delinquent on any Federal Debt: In this required field, select the appropriate dropdown option that applies to the project applicant. This question applies to the project applicant's organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans, and taxes.

If "Yes" is selected an explanation is required in the space provided on this screen.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. Declaration

Instructions:

The authorized person for the project applicant organization must agree to the declaration statement in order to proceed to the project application. The list of certifications and assurances are contained in the FY 2013 – FY 2014 CoC Program NOFA (Section VI.A.1.b), FY 2014 Funding Notice and e-snaps Project Applicant Profile.

Authorized Representative: The authorized representative's information is pre-populated on this screen from the Project Applicant Profile. A copy of the governing body's authorization for this person to sign the project application as the official representative must be on file in the applicant's office.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

All screens, 1A – 1F must be completed in full before the project applicant will have access to the Project Application in e-snaps.

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE:

21. Authorized Representative

Prefix: Mr.

First Name: Peter

Middle Name:

Last Name: Lynn

Suffix:

Title: Executive Director

Telephone Number: (213) 683-3333
(Format: 123-456-7890)

Fax Number: (213) 892-0093
(Format: 123-456-7890)

Email: plynn@lahsa.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 11/18/2015

2A. Project Detail

Instructions:

CoC Number and Name: Select the number and name of the CoC that the project applicant – also the collaborative applicant – represents. This is the CoC that will submit the CoC Consolidated Application to HUD by the designated submission deadline.

CoC Applicant Name: Select the name of the CoC Applicant, also known as the Collaborative Applicant, from the dropdown. The selection should be the same as the project applicant for the CoC Planning grant. In most cases, there will only be one name from which to choose. Make sure to select the correct applicant name.

Project Name: This is pre-populated from the "Project" form and cannot be edited.

Component Type: This field is pre-populated with the value "CoC Planning Project Application" and cannot be edited.

Additional Resources can be found at the HUD Resource Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1a. CoC Number and Name: CA-600 - Los Angeles City & County CoC

1b. Collaborative Applicant Name: Los Angeles Homeless Services Authority

2. Project Name: CA-600 CoC Planning Application FY2015

3. Component Type: CoC Planning Project Application

2B. Project Description

Instructions:

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7: This is a required field. The project description must clearly describe the proposed planning activities that will be carried out by the CoC with these grant funds and how the CoC will ensure compliance with the provisions of 24 CFR 578.7 as well as the associated planning activities at 24 CFR 578.39.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work: This is a required field. The description must clearly demonstrate the estimated schedule of implementing the proposed activities, the management plan in place to ensure timely start of the project if awarded, and a description of how the Collaborative Applicant will complete the proposed activities.

3. How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects: This is a required field. The narrative should include the Collaborative Applicant's increased capacity for evaluation, and how that capacity will allow for the evaluation of both CoC and ESG projects.

4. How will the planning activities continue beyond the expiration of HUD financial assistance: This is a required field. The narrative should provide a brief description of how the planning activities paid for by the grant funds might continue beyond the grant term listed in this application and without HUD funds.

Additional Resources can be found at the HUD Resource Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.

The Continuum of Care (CoC) Planning Grant will further enhance and expand the collaborative efforts to comply with 578.7 through a combination of staff positions and consultants who will be assigned to improve the overall coordination and planning among local governments, public agencies, private nonprofits, individuals, the business community and other stakeholders within the LA CoC in reducing homelessness. LAHSA staff and consultants will be assigned to focus on the following:

A) Assist with the implementation of an expansive and strategic governance structure that will fulfill the overall intent of the HEARTH Act, integrating the LAHSA Commission, LA CoC Coordinating Council and other key stakeholders including the City and County of Los Angeles. This will include creating an infrastructure and staffing a governing body which will appoint committees that will need staff support, briefing materials, capacity to coordinate meetings, annual outcomes for the governing body, and data and research to inform and support their decision-making;

B) Enhance CoC coordination including implementing the City of Los Angeles and County of Los Angeles Homeless Strategic Plans to address homelessness which will be adopted in February 2016; increased project monitoring and evaluations: setting appropriate performance targets; ensuring consumer involvement; APR reviews; CoC Program, County Homeless Fund and ESG Program project outcome assessments recommendation(s); Consult with Entitlements and ESG Recipients to establish funding priorities through providing a system-wide analysis of the CoC by reviewing data and outlining the status of outcome measures; finalize/review CoC's Policies and Procedures for evaluating, determining and prioritizing which eligible households receive Transitional Housing, Rapid Re-housing; and prioritization of eligible households for permanent supportive housing. Additionally, implementing performance improvement plans;

C) Deepen and expand the research and data capacity of the LA CoC by producing trends and information that will equip local communities within the LA CoC to set outcomes, monitor and track their progress in reducing homelessness; and

D) Research, disseminate and implement best practices through policy briefs, training and community forums through the Continuum of Care Quarterly Community Meetings.

As a result of implementing these strategies the LA CoC will improve outcomes by: improving data integrity through continual data review; providing more in-person support for CoC and ESG funded agencies, as well as other partner agencies to enhance support and monitoring of CoC funded agencies to ensure compliance; providing a higher level of engagement with the CoC as a whole in order to increase collaboration and commitment to ending chronic homelessness and reducing all other types of homelessness.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.

The proposed schedule is from October 1, 2016 to September 30, 2017. LAHSA will utilize a very specific & comprehensive project plan to manage the project & ensure timely completion of all tasks. The project plan will detail deliverables, timeframes & staff responsibilities to achieve the required tasks. LAHSA, as the Collaborative Applicant and HMIS Lead will continue to track achievement of goals and objectives and present to the CoC Coordinating Council and LAHSA Commission, and at the quarterly CoC Community Meetings; program outcomes and performance measures will provide a guide for tracking trends and patterns. Based on the outcome of agency performance, Improvement Plans (IPs) will be created and implemented based on best practices. A quarterly review of APRs will be conducted and monitored; findings of trends and patterns will be presented to agencies for review and collaboration on next steps. An annual review of APRs will be conducted to ensure data integrity, evaluate the performance of all COC and ESG recipients, and assist low performing project sub-recipients. Regularly scheduled events will include landlord educational event, highlighting the benefits of rapid re-housing and permanent supportive housing; as well as annual educational events for funders and local homeless advocates. LAHSA is developing a strategic work plan to monitor the timely completion of the activities identified and will report at least quarterly to the CoC Coordinating Council and LAHSA Commission and its Committees.

3. How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects?

Funding will improve CoC's ability to evaluate performance and outcomes of CoC & ESG projects in the following areas:

Data Collection: These funds will be used to develop technological solutions to automate and streamline data submission, collection, and aggregation, enhancing the CoC's capacity to manage such a large amount of performance data (HMIS, APRs, monitoring reports) and aggregate that data for system-level analysis.

Performance Measurement and Evaluation: These funds will be used to enhance the CoC's ability to regularly engage ESG recipients in establishing standardized performance measurement and regularly reporting project outcomes (at minimum, annually). Further, the funds will allow the CoC to conduct more qualitative review of CoC and ESG recipients, through review of participant eligibility requirements and monitoring reports. The funds will support the evaluation of all CoC projects as part of project ranking, prioritization, and reallocation efforts. System-level reporting and analysis is integral to a continuum of this size. These funds allow the CoC to develop tools, processes, and procedures for regularly evaluating system-level performance, enhancing our ability to measure progress towards meeting the goals of Opening Doors.

Reporting, Follow-Up and Technical Assistance: These funds will support the development of standardized reports for the various stakeholder groups that the CoC is responsible to engage with (City and County planning groups, LAHSA Commission, Coordinating Council, Con Plan jurisdictions, etc.). System-level reporting will help inform goal-setting and policy-making by identifying system gaps and bottlenecks to be addressed. Project-level reporting will help identify low performers and trigger a performance improvement/technical assistance or reallocation process. Both system and project level performing will help the CoC to identify promising practices and illuminate success approaches to ending homelessness.

4. How will the planning activities continue beyond the expiration of HUD financial assistance?

One of the goals of this planning grant is to help increase and obtain new resources for the Los Angeles CoC. LAHSA is playing a leadership role in helping to inform County and City of Los Angeles planning efforts that will result in additional local funding to reduce homelessness.

The planning activities will be able to continue beyond HUD financial assistance with additional funding & leveraging coming from the City & County of Los Angeles. The City & County of Los Angeles provide cash match & leveraging through City & County General Funds to support the administration of locally-funded homeless programs, including these activities.

LAHSA, along with its partners, will also continue its work with the local Coordinating Council & the County to further refine & implement a strategic sustainability plan that incorporates avenues for expanded partnerships, effective community engagement & additional capacity-building. Both the County and City have launched planning efforts focused on local strategies to reduce homelessness among veterans, chronically homeless, families and youth.

The focus of the reporting and evaluation assistance is to build standardized tools and channels for communication, and to automate data processing to the extent possible. These are sustainable solutions that will have a long-term impact on LA's ability to overcome the challenges its size creates around data collection and analysis.

3A. Governance and Operations

Instructions

Screen 3A requires project applicants to detail important aspects of their CoC's governance structure and operations.

How often does the CoC conduct meetings of the full CoC membership? In this required field, select the appropriate dropdown option from the menu to indicate how often the CoC conducts meetings with the full CoC membership invited and largely accounted for.

Does the CoC include membership of a homeless or formerly homeless person? This is a required field. Select "Yes" or "No" to indicate whether or not the CoC membership includes at least one homeless or formerly homeless individual.

For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply): Select an option from the dropdown menu to indicate the roles that homeless or formerly homeless members play in the CoC.

Does the CoC's governance charter incorporate written policies and procedures for each of the following: Select "Yes" for each of the following if it is included in the CoC's governance charter. Select "No" for each of the following if is NOT included in the CoC's governance charter.

- a. Written agendas of CoC meetings?
- b. Coordinated Entry? (Also known as centralized or coordinated assessment)
*Please explain why written policies and procedures for Coordinated Entry have not been incorporated into the CoC's governance charter? This question will appear if no is selected for question "b" above.
- c. Process for monitoring outcomes of ESG recipients?
- d. CoC policies and procedures?
- e. Written process for board selection?
- f. Code of Conduct for board members that includes a recusal process?
- g. Written standards for administering assistance?

Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? Select "Yes" if there were any written complaints, from any source, received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months.

If yes, briefly describe the complaint(s), how it was resolved, and the date(s) in which it was resolved. This question will appear if "Yes" is selected for question 4 above. Remember to include how the complaint(s) was resolved and the date of resolution.

1. How often does the CoC conduct meetings of the full CoC membership? Monthly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

- a. Written agendas of CoC meetings? Yes
 - b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes
 - c. Process for monitoring outcomes of ESG recipients? Yes
 - d. CoC policies and procedures? Yes
 - e. Written process for board selection? Yes
 - f. Code of Conduct for board members that includes a recusal process? Yes
 - g. Written standards for administering assistance? Yes
- 4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months?** Yes

4a. If yes, briefly describe the complaint(s), how it was resolved, and the date(s) in which it was resolved.

Yes, appeals regarding project review/project selection & grievances/complaints from homeless clients/employees were received against providers in Continuum. From 2014 to 2015, there were 31 appeals for the CoC Evaluations. All were investigated resulting in 20 getting a score change, & 11 appeals denied. All decisions made on October 30, 2015. From 2014 to 2015, there were 22 complaints regarding denial of services, program discharge, staff misconduct, & discrimination. All were resolved.

3B. Committees

Instructions

Screen 3B provides an opportunity for project applicants to list the CoC committees that meet regularly regarding CoC-wide planning and policy. Please list no more than five committees and choose those that have the broadest impact and/or that meet most frequently.

Committees: In the following table, provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees, and/or workgroups that are directly involved in CoC-wide planning and not the regular delivery of services.

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and NOT groups related only to planning for smaller local, regional, or the regular delivery of services.

Committee Name	Role of the Committee (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
Finance, Contracts and Grants Committee of the LAHSA Commission	This LAHSA Committee advises on contracts, grant implementation, execution, amendments, compliance, and monitors the finances for all funding administered on behalf of the LA CoC by reviewing monthly financial reports. The Committee reviews all financial audits and monitoring reports from funding partners and oversees responses to findings, if any. The Committee is responsible for overseeing the annual single audit and reporting the fiscal condition of LAHSA to the Commission. Further, the Committee is responsible for understanding the administrative and programmatic fiscal resource requirements provided to the LA CoC and administered by LAHSA and, if appropriate, making the Commission aware of the need for additional resources.	Monthly	County of LA; James Blunt; City of LA, Elise Buik, Kerry Morrison, Kevin Sauls

<p>Programs & Evaluations and Policy & Planning Committees of the LAHSA Commission</p>	<p>These LAHSA Committees review project and program design proposals for new and existing LA CoC programs, approve processes for solicitation of proposals, and make contract recommendations resulting from competitive solicitation processes to the Commission. The Committees also monitor the progress of local HEARTH Act implementation and coordination, review and discuss CoC homelessness planning issues and processes, oversee the biannual point in time count and CoC Program Application and ranking proc, and make recommendations to the Commission on legislative and policy issues affecting the Los Angeles CoC including state and federal appropriations and authorizing legislation relating to homelessness.</p>	<p>Monthly</p>	<p>County of LA; Owen Newcomer, Larry Adamson, Noah Farkas, City of LA: Booker Pearson, Kelvin Sauls</p>
<p>Los Angeles Continuum of Care Coordinating Council</p>	<p>This Council advises LAHSA on the ranking for new permanent supportive housing projects for funding through the CoC Homeless Assistance Program. It is comprised of elected representatives from the homeless coalitions in each of LA County's 8 Service Planning Areas (SPAs). Every SPA has at least one homeless coalition made up of service providers, elected officials, faith-based community members & business leaders, which meet monthly to coordinate, plan, network & share resources. Each of these coalitions elects a Member & an alternate to represent their local needs in the HUD NOFA ranking process. The group includes 4 formerly homeless individuals, representing the chronically homeless, families, veterans & survivors of domestic violence.</p>	<p>Monthly</p>	<p>P. Rivetti, K. Freed, J. Cicco, A. Washington, R. Roman, H. Smith, V. Adams, V. Lewis, S. Lytle, T. Hayslet</p>
<p>Southern California Regional Homeless Management Information System (HMIS) Collaborative</p>	<p>The HMIS Collaborative meets to coordinate the regional implementation of the HMIS system. The Collaborative is responsible for the successful implementation of the LA/OC Regional Collaborative HMIS Software Application. They meet to develop reporting, analysis, and release of information protocols, and identification of Continuum and regional data standards and elements for agencies participating in HMIS. The HMIS Collaborative meets on a monthly basis for training and implementation of new programs and agencies. The Committee reviews data quality and integrity of reports for submission to HUD. These reports include AHAR, APRs, and also implements the new HMIS Data Standards.</p>	<p>Monthly</p>	<p>Los Angeles City/County CoC (Lead agency: LAHSA), City of Glendale CoC, City of Pasadena CoC, Orange County CoC (Lead agency: OC Partnership)</p>

County of Los Angeles Homeless Deputies Meeting	Each of the five members of the LA County Board of Supervisors appoints a Deputy to focus a portion of their time and attention on issues of homelessness in the County. The County CEO's office convenes this group whose purpose is to provide an ongoing forum for County of Los Angeles Homeless Deputies, County departments, housing and service providers, housing developers, and other stakeholders to review and implement projects that address the unique housing and service needs of the homeless in the County of Los Angeles. This group coordinates resources for critical programs that serve homeless individuals and families.	Monthly	District 1: Danielle Valentino; District 2: Kathleen Austria; District 3:Molly Rysman; District 4:Nick Ippolito; District 5:Phil Chen
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4A. Sources of Match/Leverage

Instructions:

Match and Leverage are two distinct categories of funds from other sources that will be used in conjunction with this project, if awarded. Match (cash or in-kind) must be used for eligible program costs only and must be equal to or greater than 25% of the total grant request for all eligible costs under the CoC Program interim rule with the exception of leasing costs. Leverage funds can be used for any program related costs and there is no minimum requirement. Please review 24 CFR Part 578, the FY 2015 Funding Notice, and the FY 2015 CoC Program NOFA for more detailed information concerning Match and Leverage.

Will this commitment be used towards Match or Leverage? Select Match or Leverage to categorize each commitment being entered.

Type of Commitment: Select Cash (\$) or In-kind (non-cash) to denote the type of contribution that describes this match or leveraging commitment.

Type of source: Select Private or Government to denote the source of the contribution. The Neighborhood Stabilization Program (NSP) and HUD-VASH (VA Supportive Housing program) funds may be considered Government sources. Project applicants are encouraged to include funds from these sources, whenever possible.

Name the Source of the Commitment: (Be as specific as possible and include the office or grant program as applicable) Enter the name of the entity providing the contribution. It is important to provide as much detail as possible so that the local HUD office can quickly identify and approve of the commitment source.

Date of written commitment: Enter the date of the written contribution.

Value of written commitment: Enter the total dollar value of the contribution.

The values entered on each detailed Match/Leverage screen will populate the Screen "3B. Funding Request." The Cash, In-Kind, and Total Match will also automatically populate the Summary budget where the 25% match minimum will be calculated and applied.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

The following list summarizes the funds that will be used as Match or Leverage for the project. To add a Matching/Leverage source to the list, select the icon. To view or update a Matching/Leverage source already listed, select the icon.

Summary for Match

Total Value of Cash Commitments:	\$312,500
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$312,500

Summary for Leverage

Total Value of Cash Commitments:				\$1,875,000	
Total Value of In-Kind Commitments:				\$0	
Total Value of All Commitments:				\$1,875,000	
Match/ Leverage	Type	Source	Contributor	Date of Commitment	Value of Commitments
Match	Cash	Government	City of Los Angeles	10/20/2015	\$156,250
Match	Cash	Government	County of Los Ang...	10/20/2015	\$156,250
Leverage	Cash	Government	City of Los Angeles	10/20/2015	\$937,500
Leverage	Cash	Government	County of Los Ang...	10/20/2015	\$937,500

Sources of Match Details

- 1. Will this commitment be used towards match or leverage?** Match
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)** City of Los Angeles
- 5. Date of Written Commitment:** 10/20/2015
- 6. Value of Written Commitment:** \$156,250

Sources of Match Details

- 1. Will this commitment be used towards match or leverage?** Match
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)** County of Los Angeles
- 5. Date of Written Commitment:** 10/20/2015
- 6. Value of Written Commitment:** \$156,250

Sources of Match Details

- 1. Will this commitment be used towards match or leverage?** Leverage
- 2. Type of commitment:** Cash

- 3. Type of source:** Government
- 4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)** City of Los Angeles
- 5. Date of Written Commitment:** 10/20/2015
- 6. Value of Written Commitment:** \$937,500

Sources of Match Details

- 1. Will this commitment be used towards match or leverage?** Leverage
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)** County of Los Angeles
- 5. Date of Written Commitment:** 10/20/2015
- 6. Value of Written Commitment:** \$937,500

4B. Funding Request

Instructions:

Is it feasible for the project to be under grant agreement by September 30, 2016: Select "Yes" or "No" to indicate whether the grant agreement will be executed and the project will begin operating by September 30, 2016. The FY 2015 HUD Appropriations Act requires HUD to obligate FY 2015 CoC Program funds by this date. A selection of "No" may result in the rejection of a project application during the HUD assessment. Further, if a CoC Planning award is not obligated with the grant execution by September 30, 2016, the conditional award will be terminated and the funds recaptured.

Select a grant term: This field is populated with the value "1 Year" and cannot be edited.

Eligible Costs: For items 1 through 8, enter a "Quantity AND Description" and amount of assistance for each activity for which funds are being requested. "Quantity AND Description" details should be thorough, and failure to enter adequate "Quantity AND Detail" may result in conditions being placed on an award and a delay of grant funding. Once a "Quantity AND Detail" and an amount have been entered into one or more of the items, click "Save" and e-snaps will total the assistance requested and determine the total Match amount required.

Total Costs Requested: This field is automatically calculated based total amount requested for each eligible cost.

Cash Match: This field is automatically populated. If it needs to be changed, return to Screen "4A. Sources of Match/Leverage" to make changes to this field.

In-Kind Match: This field is automatically populated. If it needs to be changed, return to Screen "4A. Sources of Match/Leverage" to make changes to this field.

Total Match: This field will automatically calculate the total combined value of the Cash and In-Kind Match. The total match must equal 25% of the request listed in the field "Total Eligible Costs Request" minus the amount requested for Leased Units and Leased Structures. There is no upper limit for Match. If an ineligible amount is entered, the system will report an error and prevent application submission. To correct an inadequate level of match, return to Screen "4A. Sources of Match/Leverage" to make changes.

Cash and In-Kind Match entered into the budget must qualify as eligible program expenses under the CoC program regulations. Compliance with eligibility requirements will be verified at grant agreement.

The Total Budget automatically calculates when you click the "Save" button.

Additional Resources can be found at the HUD Resource Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1. Will it be feasible for the project to be under grant agreement by September 30, 2017? Yes

2. Select a grant term: 1 Year

A quantity AND description must be entered for each requested cost. Any cost without a quantity and a description will be removed from the budget.

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
1. Coordination Activities	Attendance & participation in Continuum/ESG meetings, work groups, Coordinating Council, LAHSA Commission & Committees including research, agendas, minutes & presentation preparation. Report CoC Coordinating Council & Committees at least quarterly; produce & update Continuum's governance, strategic plan monitoring & Board management; In addition, ensure regional process is incorporated.	\$78,125
2. Project Evaluation	The LAHSA staff will evaluate the project outcomes for CoC and ESG projects to determine effectiveness, best practices, issues and project reporting; Produce project performance reports quarterly; conduct system-wide analysis of projects; monitor project performance and update CoC Coordinating Council and LAHSA Commission and its Committees with project performance information.	\$312,500
3. Project Monitoring Activities	Activities include providing TA as requested, monitoring and resource management to CoC funded projects. Review and evaluate monitoring findings on homeless projects; set appropriate performance targets, identify low performing projects and jointly prepare performance improvement plans.	\$156,250
4. Participation in the Consolidated Plan	Participation in Consolidated Planning Meetings; interpretation and understanding the scope and affect of the Consolidated Plan, Integration of the ESG consolidated plan process into the CoC process. Coordinate meetings with ESG recipients, fifteen Entitlement Cities, HOME Consortium Meetings and Community Development Block Grant Planning and Annual Consolidated plan meetings	\$156,250
5. CoC Application Activities	Assist with the preparation and completing of the CoC application, give assistance with the pre-application process and review as well as with the project priority evaluation	\$156,250
6. Determining Geographical Area to Be Served by the CoC		
7. Developing a CoC System	Implement project performance management standards, develop and implement a coordinated assessment process, assist with the implementation of a single system-wide Continuum of Care HMIS system, and develop a robust rapid re-housing program	\$156,250
8. HUD Compliance Activities	Work w/CoC & ESG funded programs to ensure programs compliance w/HUD regulations (attend training's & webinars to ensure current w/ regulations). Provide increased support for agencies to increase HMIS data quality; enhance Monitor performance of all HUD, County & ESG funded programs for consistency with HUD rules & update CoC Board w/ quarterly reports on performance & compliance activities	\$234,375
Total Costs Requested		\$1,250,000
Cash Match		\$312,500
In-Kind Match		\$0
Total Match		\$312,500
Total Budget		\$1,562,500

Click the 'Save' button to automatically calculate the Total Assistance

5A. Attachment(s)

Instructions:

Other Attachment(s): Attach any additional information supporting the project funding request.
Use a zip file to attach multiple documents.

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

5B. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

20-Year Operation Rule.

For applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

C. For Rental Assistance Only.

Supportive Services.

It will make available supportive services appropriate to the needs of the population served and equal in value to the aggregate amount of rental assistance funded by HUD for the full term of the rental assistance.

D. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

Name of Authorized Certifying Official: Peter Lynn

Date: 11/18/2015

Title: Executive Director

Applicant Organization: Los Angeles Homeless Services Authority

PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

X

6A. Submission Summary

Page	Last Updated
1A. Application Type	No Input Required
1B. Legal Applicant	No Input Required
1C. Application Details	No Input Required
1D. Congressional District(s)	10/03/2015
1E. Compliance	10/03/2015
1F. Declaration	10/03/2015
2A. Project Detail	10/03/2015
2B. Description	11/18/2015
3A. Governance and Operations	11/16/2015
3B. Committees	10/20/2015
4A. Match/Leverage	10/20/2015
4B. Funding Request	11/17/2015
5A. Attachment(s)	No Input Required
5B. Certification	10/20/2015