

SECTION 2B. EXPERIENCE OF APPLICANT, SUBRECIPIENT(S) AND OTHER PARTNERS

Describe the experience of the applicant and potential subrecipients (if any), in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations. Describe why the applicant,

subrecipients, and partner organizations (e.g., developers, key contractors, service providers) are the appropriate entities to receive funding. Provide concrete examples that illustrate their experience and expertise in the following: 1) working with and addressing the target population's identified housing and supportive service needs; 2) developing and implementing relevant program systems, services, and/or residential property construction and rehabilitation; 3) identifying and securing funds from a variety of sources; and 4) managing basic organization operations

4500 including financial accounting systems.

Describe the experience of the applicant and potential subrecipients (if any), in leveraging other Federal, State, local and private sector funds. Include

experience with leveraging all Federal, State, local and private sector funds. If the applicant and subrecipient have no experience leveraging other funds, include the phrase "No experience leveraging other Federal, State, local, or private sector

2000 funds."

Describe the basic organization and management structure of the applicant and subrecipients (if any). Include evidence of internal and external coordination

and an adequate financial accounting system. Include the organization and management structure of the applicant and all subrecipients; be sure to include a description of internal and external coordination and the financial accounting

1500 system that will be used to administer the grant.

Are there any unresolved monitoring or audit findings for any HUD grants (including ESG) operated by the applicant or potential subrecipients (if any)?

Select **"Yes"** if there are any unresolved HUD Monitoring or OIG Audit findings, regardless of the funding year of the project for which they were originally identified. Select **"No"** if there are no unresolved HUD Monitoring or OIG Audit findings.

Drop-Down

Describe the unresolved monitoring or audit findings. If you selected **"Yes"**

above, provide a brief explanation for why the monitoring or audit finding remains

500 unresolved.

SECTION 3: PROJECT DETAIL AND DESCRIPTION (PSH and RRH)

Energy Star: Select "Yes" if the project incorporates energy-efficiency measures in the design, construction, rehabilitation, and operation of the project. Project applicants that select "Yes" routinely replace older obsolete products and appliances (e.g., lighting, domestic hot water heaters, furnaces, boilers, air conditioning units, refrigerators, clothes washers and dishwashers) with Energy Star-labeled products when replacing existing products is more cost-effective than repair or the appliance is no longer in operating condition.

Drop-Down

Title V: Title V of the McKinney-Vento Act allows unutilized, underutilized, excess, or surplus Federal properties to be used by homeless services providers for the purpose of assisting homeless persons. Select "Yes" or "No" to indicate whether the project will include one or more properties that have been or will be conveyed through the Title V process.

Drop-Down

General Description: Provide a clear and concise description of the scope of the project. The description should describe the community needs, target populations(s) to be served, project plan for addressing the identified housing and supportive service needs, projected project outcome(s), coordination with other sources or partners, and the reason why CoC Program support is required. The information provided in this narrative must not conflict with information provided in other parts

3000 of the project application.

Text Box

Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work:

Demonstrate how full capacity will be achieved over the term requested in this application. Keep in mind, in order to expend funds within statutorily required deadlines, applicants must be able to begin assistance within 12 months of

2600 conditional award.

Text Box

Will your project participate in the LA CoC Coordinated Entry Process?

Drop-Down

Housing First: a) Will the project quickly move participants into permanent housing?

Drop-Down

Housing First: b) Will the project remove the following barriers to accessing housing and services? (Select ALL that apply)

Check Boxe

Housing First: c) Will the project remove the following as reasons for program termination:

Check Boxe

Housing First: d) Will the project follow a Housing First approach?

Automatica

Will the project request costs under the rental assistance budget line item?

Drop-Down

Will participants be required to live in a particular structure, unit, or locality, at some point during the period of participation?

Drop-Down

Will more than 16 persons live in one structure?

Drop-Down

If yes to question above, describe the local market conditions that necessitate a project of this size. If there are more than 16 people, use the text box to explain

500 how local market conditions necessitate this size.

Text Box

If yes to question above, describe how the project will be integrated into the neighborhood. If there are more than 16 people, use the text box to explain how

500 neighborhood integration can be achieved for program participants.

Text Box

SECTION 4A: HOUSING AND SERVICES (PSH and RRH)

Are the proposed project policies and practices consistent with the laws related to providing education services to individuals and families? Any project applicant requesting funds to provide housing or services to children and youth, with or without families, must indicate whether the project has established policies and practices that are consistent with, and do not restrict the exercise of rights provided by subtitle B of title VII of the McKinney-Vento ACT, and other laws relating to the provision of educational and related services to individuals and families experiencing homelessness. Only projects that will not serve children or youth under 25 should select the "Not Applicable" response

Drop-Down

Will the proposed project have a designated staff person to ensure that the children are enrolled in school and receive educational services, as appropriate?

Any project applicant requesting funds to provide housing or services to children and youth, with or without families must indicate whether a staff person has been designated to ensure that children are enrolled in school and connected to the appropriate services within the community, including early childhood programs such as Head Start. Only projects that will not serve children or youth under 25 should select the "Not applicable response."

Drop-Down

Describe how participants will be assisted to obtain and remain in permanent housing:

Describe plans to move program participants from the streets, other places not meant for human habitation, emergency shelters, and safe havens into PSH, as well as plans to ensure that program participants stabilize in PSH. A good response will acknowledge the needs of the target population and include plans to address those needs through current and proposed case management activities and the availability and accessibility of supportive services through primary health services, mental health services, educational services, employment services, life skills, and child care services. Good strategies should be highly population specific and will look markedly different for youth, older adults, and families. For example, youth may require a more time intensive service array including specifically tailored life skills, housing, and education programming with more points of contact with a case manager meeting them at their apartment or in youth relevant locations. Similarly, a young parents program might include parenting classes and other child care services. If program participants will be housed in units not owned by the project applicant, the narrative must also indicate how appropriate units will be identified and how the project applicant or subrecipient will ensure that rents are reasonable. Established arrangements and coordination with landlords and other homeless

1000 services providers should be detailed in the narrative.

Text Box

Describe specifically how participants will be assisted both to increase their employment and/or income and to maximize their ability to live independently:

Address the needs of the target population, the required supportive services, the availability and accessibility of those supportive services, and any coordination with other homeless services providers and mainstream systems. Describe how service delivery directly leads to program participant employment; how service delivery leads directly to program participants accessing SSI, SSDI, or other mainstream services; and how the requested funds contribute to program participants becoming more independent. Note: Education plays an important role in the personal development of program participants, especially youth participants, and should be considered a strategy to maximize their ability to live independently. Youth are also unlikely to have job experience or familiarity with the workforce and government-provided supplementary income sources and so may require unique

3000 programming to meet their needs.

Text Box

For all supportive services available to participants, indicate who will provide them and how often they will be provided: This list identifies ALL of the supportive services that are provided to program participants in the PH-PSH project by the project applicant, subrecipient, partner organization, or Non-Partner organization. The project applicant should complete each row of drop down menus for all supportive services that will be provided to program participants regardless of funding source. Do not limit this selection to just the supportive services that are being requested in your project application –include the supportive services that are being provided by other organizations or grants as well. If more than one Provider or Frequency is relevant for a single service, select the provider and access that is used the most often. If more than one provider offers the service equally often, choose the provider according to the following order: 1) Applicant 2) Subrecipient 3) Partner, and 4) Non-Partner.

Chart - Refe

Please identify whether the project includes the following activities:

a) Transportation assistance to clients to attend mainstream benefit

appointments, employment training, or jobs? Select "Yes" if the project provides regular or as needed transportation assistance to mainstream and community resources, including appointments, employment training, educational programs, or jobs. Select "No" if transportation will not be regularly provided or cannot be provided consistently as requested.

Drop-Down

b) Use of a single application form for four or more mainstream programs?

Select "Yes" if the project will use a single application form that will allow program participants to sign up for four or more mainstream programs. Select "No" if application forms will cover three or fewer mainstream programs.

Drop-Down

c) Regular follow-ups with participants to ensure mainstream benefits are

received and renewed? Select "Yes" if the project will regularly follow-up with program participants, at least annually, to ensure that they have applied for and are receiving their mainstream benefits and renew benefits when required. Select "No" if there will be no or irregular follow-up concerning mainstream benefits.

Drop-Down

Will project participants have access to SSI/SSDI technical assistance provided

by the applicant, a subrecipient, or partner agency? Select "Yes" if program participants will have access to SSI/SSDI technical assistance. The assistance can be provided by the applicant, a subrecipient, or a partner agency—through a formal or informal relationship. Select "No" if there will be no or significantly limited access to SSI/SSDI technical assistance.

Drop-Down

Has the staff person who will provide the technical assistance completed SOAR training in the past 24 months?

Drop-Down

SECTION 4B: HOUSING TYPE AND LOCATION (PSH and RRH)

List a housing site and the number of units, beds, dedicated CH beds, and non-dedicated CH beds for this project

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SECTION 5A: PROJECT PARTICIPANTS - HOUSEHOLDS (PSH and RRH)

Project applicants are expected to provide detail regarding the program participants who will be served, including basic household and subpopulation data, as well as outreach data. The numbers on Screen 5A are intended to reflect the households and persons proposed to be served on a given night when the project is at full operational capacity.

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SECTION 5B: PROJECT PARTICIPANTS - SUBPOPULATIONS (PSH and RRH)

New PH-PSH projects are required to serve 100 percent chronically homeless individuals and families and the head of household must have the qualifying disability and meet all of the criteria required by the definition of chronically homeless included in 24 CFR 578.3. Screen 5B is meant to represent a detailed subpopulation breakdown of the persons reported in the three housing types on Screen 5A, including the number of chronically homeless program participants. Just as with Screen 5A, the numbers here are intended to reflect the households and persons proposed to be served when the project is at full operational capacity. The screen is collectively exhaustive and must account for each person identified on Screen 5A. The screen will prevent submission until all persons are accounted for. Screen 5B is separated into three tables corresponding to the three household types on Screen 5A. See 5A above for a description of the three household types. There are nine editable columns for all three tables that captures a competition priority subpopulation. One additional column accounts for persons who are not represented by the priority subpopulations.

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SECTION 5C: OUTREACH FOR PARTICIPANTS (PSH and RRH)

Enter the percentage of homeless person(s) who will be served by the proposed project for each of the following locations: Indicate the percentage of homeless persons who will be admitted from each of the listed locations. The total percentage must equal 100% in order to submit the project application. Describe the outreach plan to bring these homeless participants into the project. Explain how program participants will be identified and connected with the offered housing and services. For projects participating in the LA CoC's coordinated entry process, simply explain that coordinated entry will provide outreach and access and describe the specific coordination and referral process between coordinated entry and this project.

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Text box

SECTION 6: SOURCES OF MATCH (PSH and RRH)

The total match amount is required to be 25% of the total funding request. Leverage is encouraged to be 150% of the total funding request.

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