

## Before Starting the Project Application

**To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.**

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2014 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2014 Funding Notice and the FY 2013 – FY 2014 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2014 Funding Notice, the FY 2013 – FY 2014 CoC Program NOFA, and the FY 2013 General Section NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in both the FY 2014 Funding Notice and the FY 2013 – FY 2014 CoC Program NOFA.

## 1A. Application Type

### Instructions:

Type of Submission: This field is pre-populated and cannot be changed.

Type of Application: This field is pre-populated and cannot be changed.

Date Received: This field is pre-populated with the date on which the application is submitted and cannot be edited.

Applicant Identifier: Field intentionally left blank, cannot edit.

Federal Entity Identifier: Field intentionally left blank, cannot edit.

Federal Award Identifier: Field intentionally left blank, cannot edit.

Date Received by State: Field intentionally left blank, cannot edit.

State Application Identifier: Field intentionally left blank, cannot edit.

Additional Resources can be found at the HUD Exchange:  
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

### 1. Type of Submission:

2. Type of Application: CoC Planning Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 10/27/2014

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier

6. Date Received by State:

7. State Application Identifier:

## 1B. Legal Applicant

**Instructions:**

The information on this screen is pre-populated from the Project Applicant Profile. If there are any discrepancies, or errors, exit this application, click on the "Applicants" list on the left menu, click on , place the Project Applicant Profile in "edit" mode by clicking on the "Edit" button on the 6. Submission Summary formlet, and correct the information.

When the update/correction has been completed, place the Project Applicant Profile in "complete" mode by clicking on the "Complete" button on the 6. Submission Summary formlet. Click "Back to Applicants List" on the left menu, then re-open the project application. The updated information in the Applicant Profile will appear in the project application.

For further instructions on updating the Project Applicant Profile, review the "Project Applicant Profile" training document on the HUD Exchange.

**8. Applicant**

**a. Legal Name:** Los Angeles Homeless Services Authority

**b. Employer/Taxpayer Identification Number (EIN/TIN):** 95-4498834

	<b>c. Organizational DUNS:</b>	837100361	PL US 4	
--	--------------------------------	-----------	---------------	--

**d. Address**

**Street 1:** 811 Wilshire Boulevard, 6th Floor

**Street 2:**

**City:** Los Angeles

**County:** Los Angeles

**State:** California

**Country:** United States

**Zip / Postal Code:** 90017

**e. Organizational Unit (optional)**

**Department Name:** LAHSA Programs Department

**Division Name:** Funding Team

**f. Name and contact information of person to be contacted on matters involving this application**

**Prefix:** Ms.  
**First Name:** Clementina  
**Middle Name:**  
**Last Name:** Verjan  
**Suffix:**  
**Title:** Policy and Planning Manager  
**Organizational Affiliation:** Los Angeles Homeless Services Authority  
**Telephone Number:** (213) 683-3333  
**Extension:**  
**Fax Number:** (213) 892-0093  
**Email:** cverjan@lahsa.org

## 1C. Application Details

### Instructions:

The information on this screen is pre-populated from the Project Applicant Profile. If there are any discrepancies, or errors, exit this application, click on the "Applicants" list on the left menu, click on , place the Project Applicant Profile in "edit" mode by clicking on the "Edit" button on the 6. Submission Summary formlet, and correct the information.

When the update/correction has been completed, place the Project Applicant Profile in "complete" mode by clicking on the "Complete" button on the 6. Submission Summary formlet. Click "Back to Applicants List" on the left menu, then re-open the project application. The updated information in the Applicant Profile will appear in the project application.

For further instructions on updating the Project Applicant Profile, review the "Project Applicant Profile" training document on the HUD Exchange.

**9. Type of Applicant:** X. Other (Specify)

**If "Other" please specify:** Inter-municipal

**10. Name of Federal Agency:** Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance** CoC Program

**Title:**

**CFDA Number:** 14.267

**12. Funding Opportunity Number:** FR-5800-N-30

**Title:** Continuum of Care Homeless Assistance Competition

**13. Competition Identification Number:**

**Title:**

## 1D. Congressional District(s)

### Instructions:

**Areas Affected By Project:** This field is required. Select the State(s) in which the proposed project will operate and serve the homeless.

**Descriptive Title of Applicant's Project:** This field is populated with the name entered on the Project Form when the project application was initiated. To change the project name, click return to the Submission List and click on "Projects" on the left hand menu. Click on the magnifying glass next to the project name to edit.

**Congressional District(s):**

a. Applicant: This field is pre-populated from the Project Applicant Profile. Project applicants cannot modify the pre-populated data on this screen. However, project applicants may modify the Project Applicant Profile in e-snaps to correct an error.

b. Project: This field is required. Select the congressional district(s) in which the project operates. For new projects, select the district(s) in which the project is expected to operate.

**Proposed Project Start and End Dates:** In this required field, , indicate the estimated operating start and end date of the project.

**Estimated Funding:** Fields intentionally left blank, cannot edit.

Additional Resources can be found at the HUD Resource Exchange:  
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

**14. Area(s) affected by the project (state(s) only):** California  
(for multiple selections hold CTRL+Key)

**15. Descriptive Title of Applicant's Project:** CA-600 CoC Planning Project Application  
FY2014

### 16. Congressional District(s):

**a. Applicant:** CA-043, CA-044, CA-047, CA-033, CA-035, CA-037, CA-038, CA-039, CA-040, CA-027, CA-026, CA-029, CA-028, CA-030, CA-034, CA-032, CA-023, CA-022, CA-025

**b. Project:** CA-043, CA-044, CA-047, CA-033, CA-035, CA-038, CA-039, CA-040, CA-027, CA-026, CA-029, CA-028, CA-030, CA-034, CA-032, CA-023, CA-025  
(for multiple selections hold CTRL+Key)

**17. Proposed Project**

- a. Start Date:** 10/01/2015
- b. End Date:** 09/30/2016

**18. Estimated Funding (\$)**

- a. Federal:**
- b. Applicant:**
- c. State:**
- d. Local:**
- e. Other:**
- f. Program Income:**
- g. Total:**

## 1E. Compliance

### Instructions:

Is Application Subject to Review by State Executive Order 12372 Process: In this required field, select the appropriate dropdown option that applies to the Applicant applying for homeless assistance funding. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.

Click the following link to access the lists of those States that have chosen to participate in the intergovernmental review process: [http://www.whitehouse.gov/omb/grants\\_spoc](http://www.whitehouse.gov/omb/grants_spoc)

If the applicant is located in a state or U.S. territory that is required review by State Executive Order 12372, enter the date this application was made available to the State or U.S. territory for review.

Is the Applicant Delinquent on any Federal Debt: In this required field, select the appropriate dropdown option that applies to the project applicant. This question applies to the project applicant's organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans, and taxes.

If "Yes" is selected an explanation is required in the space provided on this screen.

Additional Resources can be found at the HUD Exchange:  
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

**19. Is the Application Subject to Review By State Executive Order 12372 Process?** b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

**20. Is the Applicant delinquent on any Federal debt?** No

If "YES," provide an explanation:



## 1F. Declaration

### Instructions:

The authorized person for the project applicant organization must agree to the declaration statement in order to proceed to the project application. The list of certifications and assurances are contained in the FY 2013 – FY 2014 CoC Program NOFA (Section VI.A.1.b), FY 2014 Funding Notice and e-snaps Project Applicant Profile.

**Authorized Representative:** The authorized representative's information is pre-populated on this screen from the Project Applicant Profile. A copy of the governing body's authorization for this person to sign the project application as the official representative must be on file in the applicant's office.

Additional Resources can be found at the HUD Exchange:  
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

All screens, 1A – 1F must be completed in full before the project applicant will have access to the Project Application in e-snaps.

**By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

I AGREE:

### 21. Authorized Representative

**Prefix:** Mr.

**First Name:** G. Michael

**Middle Name:**

**Last Name:** Arnold

**Suffix:**

**Title:** Executive Director

**Telephone Number:** (213) 683-3333  
**(Format: 123-456-7890)**

**Fax Number:** (213) 892-0093  
**(Format: 123-456-7890)**

**Email:** marnold@lahsa.org

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 10/27/2014

## 2A. Project Detail

### Instructions:

CoC Number and Name: Select the number and name of the CoC that the project applicant – also the collaborative applicant – represents. This is the CoC that will submit the CoC Consolidated Application to HUD by the designated submission deadline.

CoC Applicant Name: Select the name of the CoC Applicant, also known as the Collaborative Applicant, from the dropdown. The selection should be the same as the project applicant for the CoC Planning grant. In most cases, there will only be one name from which to choose. Make sure to select the correct applicant name.

Project Name: This is pre-populated from the "Project" form and cannot be edited.

Component Type: This field is pre-populated with the value "CoC Planning Project Application" and cannot be edited.

Additional Resources can be found at the HUD Resource Exchange:  
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

**1a. CoC Number and Name:** CA-600 - Los Angeles City & County CoC

**1b. Collaborative Applicant Name:** Los Angeles Homeless Services Authority

**2. Project Name:** CA-600 CoC Planning Project Application  
FY2014

**3. Component Type:** CoC Planning Project Application

## 2B. Project Description

### Instructions:

1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7: This is a required field. The project description must clearly describe the proposed planning activities that will be carried out by the CoC with these grant funds and how the CoC will ensure compliance with the provisions of 24 CFR 578.7 as well as the associated planning activities at 24 CFR 578.39.

2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work: This is a required field. The description must clearly demonstrate the estimated schedule of implementing the proposed activities, the management plan in place to ensure timely start of the project if awarded, and a description of how the Collaborative Applicant will complete the proposed activities.

3. How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects: This is a required field. The narrative should include the Collaborative Applicant's increased capacity for evaluation, and how that capacity will allow for the evaluation of both CoC and ESG projects.

4. How will the planning activities continue beyond the expiration of HUD financial assistance: This is a required field. The narrative should provide a brief description of how the planning activities paid for by the grant funds might continue beyond the grant term listed in this application and without HUD funds.

Additional Resources can be found at the HUD Resource Exchange:  
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

**1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.**

The LAHSA proposes the following planning activities for the 2014 Planning Project by leveraging the work of the 2012 & 2013 Planning Grants. LAHSA will utilize the CoC Planning Coordinator & Outcomes Evaluation Coordinator (OE Coordinator) funded under the 2012 & 2013 Planning Grants to continue to facilitate improved collaboration between the staff of the Programs Dept, Outcomes Unit, & the Policy & Planning Dept. in overseeing & ensuring compliance with the provisions of the HEARTH Act. Further detail of this work includes:

- 1) Continue development & implementation of local strategic planning initiatives throughout the CoC to meet HEARTH Act compliance requirements.
- 2) Continue integration of the ESG consolidated planning process into the CoC strategic planning process; LAHSA administers all ESG funds for the City & County of Los Angeles. In addition to these 2 ESG jurisdictions that LAHSA has formal relationships, LAHSA will expand to Pomona, South Gate, El Monte and Compton. This will assist in evaluating outcomes of projects funded through CoC and ESG program grants.
- 3) Evaluate outcomes, based on the previous planning grants & HUD funded TA activities in which a toolkit was developed to assist the 8 Service Planning Areas (SPAs) to develop place-based community plans to track program & performance indicators, determine local priorities, assess unmet needs, & target resources to gaps in services. The CoC Planning Coordinator & OE Coordinator will work with the SPAs to develop their plans, & the local plans shall inform the overall CoC strategic planning activities & priorities for funding & service prioritization for HUD CoC NOFA & ESG programs, as well as State, County, City & private funding administered by LAHSA & other funders.
- 4) HEARTH governance planning activities consists of annual reviews & modifications, as necessary, to the CoC governance structure including the bylaws, policies & procedures, committees & sub-committees. The CoC Planning Coordinator & OE Coordinator will work with the Los Angeles CoC Coordinating Council & LAHSA Commission to meet these requirements.
- 5) LAHSA implemented a Family Solutions System, requiring an integrated strategic planning approach in developing its coordinated assessment system for homeless families. The CoC is expanding its implementation of coordinated assessment by developing systems to serve homeless youth & to work with United Way in the Coordinated Entry System for homeless single adults & coordination of the Home for Good Plan focusing on serving chronically homeless adults & veterans. The goals & objectives of the planning grant are to: monitor each recipient of CoC & ESG funding through enhanced status, HMIS reports & on-site monitoring; provide staffing to the Los Angeles Coordinating Council; serve as the liaison between LAHSA Committees & other community stakeholder groups, assist with the preparation, drafting & submission of the CoC Program Competition application.

**2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.**

LAHSA is proposing to start the project October 1, 2015, & as part of this project LAHSA will continue to employ two staff persons: one Continuum of Care Coordinator & one Outcomes Evaluation Coordinator to develop the project management plan & ensure timely & effective completion of all projects implementing CoC programs.

LAHSA will utilize a very specific & comprehensive project plan to manage the project & ensure timely completion of all tasks. The project plan will detail deliverables, timeframes & staff responsibilities to achieve the required tasks.

**3. How will the requested funds improve the CoC's ability to evaluate the outcome of CoC and ESG projects?**

The CoC Coordinator is a full-time staff member responsible for working with the LA CoC communities to obtain community input & coordinate with ESG recipients, to fully integrate the Consolidated Plan process with the CoC's strategic planning process. Due to the scale & scope of the LA CoC, its geography is divided into 8 Service Planning Area (SPA) regions, with SPA 4 having distinct community planning sub-regions consisting of Hollywood, Downtown, & East LA/Boyle Heights.

The CoC Planning Coordinator will meet with local planning groups & LAHSA agencies on a monthly basis to define community needs, document community resources, & prioritize strategic efforts for locally-specific solutions to reduce homelessness throughout the CoC as part of a larger effort to increase community engagement & stakeholder participation.

The Outcomes Evaluation Coordinator is dedicated to evaluating the performance outcomes of CoC- & ESG-funded projects. LAHSA requires sub-recipients to submit quarterly HMIS reports, & provide demographic & outcomes data the CoC reviews to monitor ESG project compliance with ESG program requirements & outcomes performance. In addition, LAHSA will continue to issue Requests for Proposals (RFP) for ESG projects that include outcomes performance targets for projects associated with reductions in total numbers of homeless persons & family homelessness, reductions in recidivism, increased housing options for homeless participants through increases in income & access to mainstream benefits systems. LAHSA is the HMIS lead & the ESG administrator for the City & County of Los Angeles (the two largest ESG recipients in the CoC) & will continue to provide ongoing support to them & other CoC-funded agencies. In addition, the CoC Planning & Outcomes Evaluation Coordinator shall provide data sets based on the toolkits to the all Entitlement Jurisdictions, to address unmet needs, performance & services gaps to inform their Consolidated Planning Processes.

The requested funds will improve the CoC's ability to evaluate the outcomes of CoC & ESG projects as funding for an assigned person responsible for performance evaluation & monitoring of projects will be maintained. Furthermore, the CoC Planning Coordinator will be attending all Committee meetings, as well as ESG jurisdictional meetings, & ensure the continued facilitation of open communication between all Committees.

This process also allows increased project accountability, analysis toward future funding recommendations & strategies, & for the CoC to have greater input in ESG project selection, & assist in the development of written standards for CoC assistance as required by HEARTH. thus ensuring that CoC & ESG projects are effectively integrated to further City & Countywide coordination & strategic planning to end homelessness.

**4. How will the planning activities continue beyond the expiration of HUD financial assistance?**

Planning activities will be able to continue beyond HUD financial assistance with additional funding & leveraging coming from the City & County of Los Angeles. The City & County of Los Angeles provide cash match & leveraging through City & County General Funds to support the administration of locally-funded homeless programs, including these activities.

LAHSA, along with its partners, will also continue its work with the local Coordinating Council & the County to further refine & implement a strategic sustainability plan that incorporates avenues for expanded partnerships, effective community engagement & additional capacity-building.

The activities funded with this grant allow LAHSA to strengthen its HMIS data collection both regionally & across individual projects to better measure lengths of time & episodes of homelessness, provide technical assistance to service providers on drafting & tracking performance measures more pertinent to determining outcomes & success in ending homelessness for client households, & assist in strengthening both internal & external strategic planning efforts & coordination to ensure the most effective allocation of CoC & ESG funds. Planning activities will be able to continue beyond HUD financial assistance with additional funding & leveraging coming from the City & County of Los Angeles. The City & County of Los Angeles provide cash match & leveraging through City & County General Funds to support the administration of locally-funded homeless programs, including these activities.

LAHSA, along with its partners, will also continue its work with the local Coordinating Council & the County to further refine & implement a strategic sustainability plan that incorporates avenues for expanded partnerships, effective community engagement & additional capacity-building.

The activities funded with this grant allow LAHSA to strengthen its HMIS data collection both regionally & across individual projects to better measure lengths of time & episodes of homelessness, provide technical assistance to service providers on drafting & tracking performance measures more pertinent to determining outcomes & success in ending homelessness for client households, & assist in strengthening both internal & external strategic planning efforts & coordination to ensure the most effective allocation of CoC & ESG funds.



### 3A. Sources of Match/Leverage

**Instructions:**

Match and Leverage are two distinct categories of funds from other sources that will be used in conjunction with this project, if awarded. Match (cash or in-kind) must be used for eligible program costs only and must be equal to or greater than 25% of the total grant request for all eligible costs under the CoC Program interim rule with the exception of leasing costs. Leverage funds can be used for any program related costs and there is no minimum requirement. Please review 24 CFR Part 578, the FY 2014 Funding Notice, and the FY 2013 – FY 2014 CoC Program NOFA for more detailed information concerning Match and Leverage.

Will this commitment be used towards Match or Leverage? Select Match or Leverage to categorize each commitment being entered.

Type of Commitment: Select Cash (\$) or In-kind (non-cash) to denote the type of contribution that describes this match or leveraging commitment.

Type of source: Select Private or Government to denote the source of the contribution. The Neighborhood Stabilization Program (NSP) and HUD-VASH (VA Supportive Housing program) funds may be considered Government sources. Project applicants are encouraged to include funds from these sources, whenever possible.

Name the Source of the Commitment: (Be as specific as possible and include the office or grant program as applicable) Enter the name of the entity providing the contribution. It is important to provide as much detail as possible so that the local HUD office can quickly identify and approve of the commitment source.

Date of written commitment: Enter the date of the written contribution.

Value of written commitment: Enter the total dollar value of the contribution.

The values entered on each detailed Match/Leverage screen will populate the Screen "3B. Funding Request." The Cash, In-Kind, and Total Match will also automatically populate the Summary budget where the 25% match minimum will be calculated and applied.

**The following list summarizes the funds that will be used as Match or Leverage for the project. To add a Matching/Leverage source to the list, select the icon. To view or update a Matching/Leverage source already listed, select the icon.**

#### Summary for Match

Total Value of Cash Commitments:	\$62,500
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$62,500

#### Summary for Leverage

Total Value of Cash Commitments:	\$375,000
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$375,000

<b>Match/ Leverage</b>	<b>Type</b>	<b>Source</b>	<b>Contributor</b>	<b>Date of Commitment</b>	<b>Value of Commitments</b>
Match	Cash	Government	City of Los Angeles	10/17/2014	\$31,250
Match	Cash	Government	County of Los Ang...	10/17/2014	\$31,250
Leverage	Cash	Government	City of Los Angeles	10/17/2014	\$187,500
Leverage	Cash	Government	County of Los Ang...	10/17/2014	\$187,500

## Sources of Match Details

- 1. Will this commitment be used towards match or leverage?** Match
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)** City of Los Angeles
- 5. Date of Written Commitment:** 10/17/2014
- 6. Value of Written Commitment:** \$31,250

## Sources of Match Details

- 1. Will this commitment be used towards match or leverage?** Match
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)** County of Los Angeles
- 5. Date of Written Commitment:** 10/17/2014
- 6. Value of Written Commitment:** \$31,250

## Sources of Match Details

- 1. Will this commitment be used towards match or leverage?** Leverage
- 2. Type of commitment:** Cash

- 3. Type of source:** Government
- 4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)** City of Los Angeles
- 5. Date of Written Commitment:** 10/17/2014
- 6. Value of Written Commitment:** \$187,500

## Sources of Match Details

- 1. Will this commitment be used towards match or leverage?** Leverage
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment: (Be as specific as possible and include the office or grant program as applicable)** County of Los Angeles
- 5. Date of Written Commitment:** 10/17/2014
- 6. Value of Written Commitment:** \$187,500

## 3B. Funding Request

### Instructions:

Is it feasible for the project to be under grant agreement by September 30, 2016: This is a required field. Select "Yes" or "No" to indicate if this project application is awarded if it will be in a position to begin operating by September 30, 2016. The FY 2014 HUD Appropriations Act requires HUD to obligate FY 2014 CoC Program funds by this date. If "No" is selected, or if the deadline is not met may result in the rejection of a grant or the recapture of conditionally awarded funds.

Select a grant term: This field is populated with the value "1 Year" and cannot be edited.

Eligible Costs: For items 1 through 8, enter a "Quantity AND Description" and amount of assistance for each activity for which funds are being requested. "Quantity AND Description" details should be thorough, and failure to enter adequate "Quantity AND Description" may result in conditions being placed on an award and a delay of grant funding. Once a "Quantity AND Description" and an amount have been entered into one or more of the items, click "Save" and e-snaps will total the assistance requested and determine the total Match amount required.

Total Costs Requested: This field is automatically calculated based total amount requested for each eligible cost.

Cash Match: This field is automatically populated. If it needs to be changed, return to Screen "3A. Sources of Match/Leverage" to make changes to this field.

In-Kind Match: This field is automatically populated. If it needs to be changed, return to Screen "3A. Sources of Match/Leverage" to make changes to this field.

Total Match: This field will automatically calculate the total combined value of the Cash and In-Kind Match. The total match must equal 25% of the request listed in the field "Total Eligible Costs Request" minus the amount requested for Leased Units and Leased Structures. There is no upper limit for Match. If an ineligible amount is entered, the system will report an error and prevent application submission. To correct an inadequate level of match, return to Screen "3A. Sources of Match/Leverage" to make changes.

Cash and In-Kind Match entered into the budget must qualify as eligible program expenses under the CoC program regulations. Compliance with eligibility requirements will be verified at grant agreement.

The Total Budget automatically calculates when you click the "Save" button.

Additional Resources can be found at the HUD Resource Exchange:  
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

**1. Will it be feasible for the project to be under grant agreement by September 30, 2016?** Yes

**2. Select a grant term:** 1 Year

**A quantity AND description must be entered for each requested cost. Any cost without a quantity and a description will be removed from the budget.**

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
<b>1. Coordination Activities</b>	Monthly attendance/presentations at CoC Commission & Communities & all work groups established by the CoC. Minutes are posted on the website in accordance with the Brown Act & Governance Charter. Work w/the CoC communities to obtain input with accordance with ESG recipients to fully integrate the Con Plan process with the CoC's strategic planning process.	\$87,500
<b>2. Project Evaluation</b>	The Outcomes Evaluator will serve on the Programs and Evaluation & Policy & Planning Committees to determine the performance of CoC and ESG project recipients. These performance determinations will be completed by reviewing, making funding and ranking recommendations to the LA CoC.	\$62,500
<b>3. Project Monitoring Activities</b>	Provide ongoing support to CoC funded agencies and ongoing monitoring and resource management through its program and fiscal monitoring compliance.	\$25,000
<b>4. Participation in the Consolidated Plan</b>	Will attend and give input at Consolidated Planning Meetings, read and understand the scope of the Consolidated Plan and provide input relative to the Homeless Sections of the Consolidated Plan. Integrate the Emergency Solutions Grants (ESG) consolidated planning process into the CoC process	\$25,000
<b>5. CoC Application Activities</b>	Assist with the preparation and completion of the CoC application, give assistance with the pre-application process and review as well as well as the project priority evaluation.	\$25,000
<b>6. Determining Geographical Area to Be Served by the CoC</b>		
<b>7. Developing a CoC System</b>		
<b>8. HUD Compliance Activities</b>	Work w/CoC & ESG funded programs to ensure programs are in compliance with HUD regulations. Attend trainings & webinars to ensure up to date information is received. Provide increased support for CoC, ESG funded agencies & other partner agencies to increase HMIS data quality enhance partner support & monitoring of CoC & ESG funded agencies to ensure compliance.	\$25,000
<b>Total Costs Requested</b>		\$250,000
<b>Cash Match</b>		\$62,500
<b>In-Kind Match</b>		\$0
<b>Total Match</b>		\$62,500
<b>Total Budget</b>		\$312,500

**Click the 'Save' button to automatically calculate the Total Assistance**

## 4A. Attachment(s)

**Instructions:**

Other Attachment(s): Attach any additional information supporting the project funding request.  
Use a zip file to attach multiple documents.

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**



## 4B. Certification

### A. For all projects:

#### Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

**Additional for Rental Assistance Projects:**

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

**B. For non-Rental Assistance Projects Only.**

**20-Year Operation Rule.**

For applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

**1-Year Operation Rule.**

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

**C. For Rental Assistance Only.**

**Supportive Services.**

It will make available supportive services appropriate to the needs of the population served and equal in value to the aggregate amount of rental assistance funded by HUD for the full term of the rental assistance.

**D. Explanation.**

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

**Name of Authorized Certifying Official:** G. Michael Arnold

**Date:** 10/27/2014

**Title:** Executive Director

**Applicant Organization:** Los Angeles Homeless Services Authority

**PHA Number (For PHA Applicants Only):**

**I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).**

X

## 5A. Submission Summary

Page	Last Updated
<b>1A. Application Type</b>	No Input Required
<b>1B. Legal Applicant</b>	No Input Required
<b>1C. Application Details</b>	No Input Required
<b>1D. Congressional District(s)</b>	10/26/2014
<b>1E. Compliance</b>	10/24/2014
<b>1F. Declaration</b>	10/24/2014
<b>2A. Project Detail</b>	10/24/2014
<b>2B. Description</b>	10/27/2014
<b>3A. Match/Leverage</b>	10/26/2014
<b>3B. Funding Request</b>	10/25/2014
<b>4A. Attachment(s)</b>	No Input Required
<b>4B. Certification</b>	10/27/2014